Back-To-School Forms
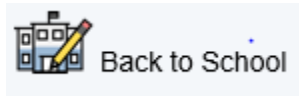
1. **Login** to PowerSchool Parent Portal.
   - If you do not have an account, please refer to the Parent Portal documentation that can be found on our website for creating new accounts.
2. **Click** on the Back to School icon found in the menu on the left.

3. A new screen will open asking you to comply with COPPA (Children's Online Privacy Act). Simply **check** the box to affirm that you are 13 years of age or older.
   - This screen will only appear once. In the future, you will bypass this screen.

4. The next screen will be entitled "Snapcode Authentication". Simply **enter** the Date of Birth in the mm/dd/yyyy format for your student and **click** Continue.

5. The Introduction screen will begin the process of verifying information for your student. *__Due to changes in our PowerSchool software, some information may appear incomplete. Please thoroughly review and update your information for your student/s.__*
   You will be led through several forms. **Click** Next to continue through the process.

6. **Click** Submit on the Review and Submit page.
7. **Select** the next child in your parent portal account, if applicable, and repeat steps 2 – 6.